

## ICC

6 February 2020 @ 2015 @ The Vaults

### Minutes

1. **PRESENT:**

1.1 Euan Mackay, Jon Riley, Stephen Richardson, Camilla Boyton, Scott Blau, Louise Alder, Ged Millward, John Coen, Helena Deeney, Liz Barratt.

2. **MINUTES OF LAST MEETING**

2.1 These were reviewed by all present and approved.

3. **OFFICER UPDATES**

3.1 **Chair:** Euan expressed thanks to the committee for their work in the year gone by.

3.2 **Secretary:** We resolved to update the process for how the committee meets and votes, as of committee process – as set out in the appendix.

3.3 **Treasurer:** Ewan Farrow has once again generously audited the accounts for free, for which the committee noted their thanks. These have now been filed, along with our Charity Commission report. Louise provided the update in the appendix.

3.4 **Women:** Louise provided the update in the appendix.

3.5 **Welfare:** Helena had nothing to report. Karen Kempton has put herself forward for the role next year. Helena will be standing down and the committee thanked her for her work in the past year.

3.6 **Youth:** Liz provided the update in the appendix. Ged reported back from a recent BC Yorkshire meeting, where the clusters Liz supports were spoken highly of. Liz is standing again for next year.

3.7 **WRC:** Scott provided the update in the appendix. The main gap at the moment is filling a role for the feed station management.

3.8 **Website:** Scott provided the update in the appendix.

3.9 **Rides:** Turnout continues to be strong. The number of people leading rides continues to be modest. The number of people joining rides online in advance continues to be low.

3.10 **Social:** Camilla is standing down at the AGM. We do not have a nomination for a replacement. Camilla will however book The Vaults for screenings of the Spring Classics. We thanked Camilla for her work this year.

3.11 **Racing:** Cyclocross continues to be popular. The racers had a curry a few weeks ago. Liz continues to develop the youth section strongly.

3.12 **Membership:** We have c 575 members at the moment, with 15 new members. Stephen has reviewed and aligned the ICC Strava club membership with the Club's paid membership. As ever, the challenge will be renewals in March.

4. **KIT**

4.1 Ged's been helping with some kit matters in recent months and is happy to stand for the kit officer role at the AGM. Michael Harris and Drew Keeble have also been helping Ged, for which the committee is grateful.

4.2 We noted the attraction of the model where Wheelbase buy stock and hold it, allowing members to try it on before buying – and having stock available readily. We reviewed samples from Le Col and Endura. The strong recommendation from our three testers is for Endura. They can supply men's, women's

4.3 After questions and discussion, we voted to remain with the model of kit supply and stock through Wheelbase; and unanimously to go with Endura.

4.4 We noted that we need the arrangement with Wheelbase to be non-exclusive, so that we could have an alternative supplier of cheaper kit.

- 4.5 Ged's team of kit testers have also been working on a design guide for kit suppliers, to standardise colour pantones, font etc.
- 4.6 Ged presented a recommended kit layout. The majority voted for a design with "yellow bands outside green".
- 5. **AGM PREPARATION**
- 5.1 **Roles & nominations:** There are currently no nominations for the Social role. We agreed to issue an email to members reminding them of the AGM and that all posts are up for re-election.
- 5.2 **Presentation & presenters:** We discussed potential content and presenters. Stephen and Camilla will be away.
- 5.3 We discussed contributions to the Green Book, and also voted to provide a drink to members attending the AGM.
- 6. **AOB**
- 6.1 Liz has had a donation of a race bell and flags from the Beldons.
- 6.2 Helena has been given the minutes of the original minutes establishing the Club. We will get them scanned in professionally.
- 6.3 Jon, Ged and Euan met with representatives of Bradford Council, WYCA and British Cycling in Ilkley earlier in the week. They're interested in improving cycling infrastructure in the town. We are having an ongoing discussion.
- 6.4 The meeting ended at 22:15.

## APPENDIX

### Secretary

Please see the below extract from the Constitution, with proposed changes highlighted, which I propose we resolve to adopt. This would not require a change to the constitution or a vote from members.

"The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:

- a** Committee meetings must be advertised at least 2 weeks in advance to all committee members
- b** Subject to paragraph c below, at least 2 members must be present for the meeting to be valid;
- c** Unless there are at least 5 members present, the committee may not resolve to spend an amount of money which exceeds the delegated authority for expenditure of those present
- d** Committee meetings shall be held face to face;
- e** The Chair, or whoever else those present choose shall chair meetings;
- f** Decisions shall be by simple majority of those voting;
- g** A resolution in writing signed by every Committee member shall be valid without a meeting;
- h** A resolution voted upon by electronic means such as email or a social media poll shall be valid without a meeting provided that all committee members had the opportunity to vote;
- i** The chair of the meeting shall not have a casting vote;
- j** The Secretary shall maintain a written record of all resolutions voted upon."

### Treasurer

- Annual Return submitted to Charity Commission by 31st Jan deadline - including report on activities for period to March 2019 and accounts, independently reviewed by Ewan Farrow again
- Summary of finances between last meeting in Dec and 3rd Feb 2020 below
- For an upcoming meeting would like to review need for PayPal account ongoing (no payments made in or out since last Summer's aborted YHA trip...)

	<u>Balance 3rd Feb 2020</u>	<u>Balance 5th Dec 2019</u>	<u>Key Changes since last ICC Committee Meeting</u>
<u>Current Account</u>		£25,870.38	Details of transactions since last Committee Meeting in 'Current' tab
<u>Savings Account</u>		£65,489.21	Details of transactions since last Committee Meeting in 'Savings' tab
<u>Paypal</u>	£4,105.77	£4,105.77	No change
<u>Cash</u>	£117.00	£117.00	No change
<b>Total</b>	<b>£4,222.77</b>	<b>£95,582.36</b>	
<u>Key Current Account Transactions In This Month</u>			
<b>Payments In</b>			
<u>Total</u>	£15,615.54		
<u>Category</u>	<u>Specific Payment</u>	<u>Payee</u>	<u>Amount</u>
Membership Fees	Membership Fees Webpage	Stripe Payments	£87.54
WRC 2020	Entry Fees	Scott Blau	£15,000.00
WRC 2020	Entry Fees	British Cycling (ZZILK07)	£528.00
<b>Payments Out</b>			
<u>Total</u>	£3,545.58		

Category	Specific Payment	Supplier	Amount
Membership Fees	BC Annual Membership	BC	£73.00
Membership Fees	CTC Annual Membership	CTC	£30.00
Website	CodeCraft Phase II	TSOHost	£3,321
TCR 2020	BC Registration	Mike Firth	£100.00
Website	Email Hosting	TSOHost	£21.58

#### On Flaps

Bought	No	Cost Item	Total	Sale Price Pair	Sale Individual Cost *	Sold	Monies In	Number Left	Value	Profit
Front	20	6.25	125	£5	£6.25	3	£15.00	17	£106.25	-3.75
standard	10	8.25	82.5	£10		6	£60.00	4	£33	10.5
Ex Wide	10	8.75	87.5	£10		9	£90.00	1	£8.75	11.25
Long	10	8.75	87.5	£10		10	£100.00	0	0	12.5
Wide	10	8.75	87.5	£10		10	£100.00	0	0	12.5
				£470			£365.00		£148.00	43
<b>paid in 05/02/2020</b>			<b>£365</b>							

Note the front flaps if sold as a pair was sold for £5 which made a small loss, this was covered in the profit from the rear flaps.

#### Women

Monday group has continued to keep going with rides or if really inclement weather walks/coffees over winter in order to maintain momentum. Others have been taking part regularly and leading on a few occasions for Sunday C1 rides. There are discussions on which TT's and sportives to book up this year starting up on FB. Plan to do a bit of 'kick start' again for women's cycling in April - offer some warm up rides at weekends, that sort of thing

#### Youth

The youth section has agreed to run the White Rose Youth League on the 21<sup>st</sup> May this being the first of a race series ran by different clubs across Yorkshire. We will be starting pedal in the park as soon as the weather settles down again, we have a 5 kids coming tY4RT and 3 kids going to the Alba Sessions.

We are healthy on the kit front in the swap shop, please see attached list, with older kids moving on. In the longer term we need to continue to ensure our suppliers produce reasonably priced kids kit. This is what Liz has as audited on the 30<sup>th</sup> January

Jan-20	c/f		
	New		
	Tactic kids		ICC sponsored
	Black xs	£15	ICC sponsored
second hand			
Jan Audit	Black Top CS M		Sarah Beldon £
	Black Top CS M		Sarah Beldon £
	WRC adult S		Mike Burden- Donation
	Veloplus Black XS		Glen Turnbull£
	Bids M adults		Donation

	WRC child s/166		Mike Burden Donation
	Bids Adults M		Mike Burden - Donation
	Tactic Black kids XS		Jonathon Hodgson £
	Tactic Black kids		Jonathon Hodgson £
	White Top 22/small		Jon Hunt years ago
	Black Top 12		Jane Suggitt Donation

Paid into the club funds £40.50

Date	Source	amount in	amount out	deficit	Total	Paid to Club	Date	Float £30
Apr-19	float -£30							float 30
Summer 19	Pedal in the Park	45	0					
July	Jersey - Nina Benson	7.5	0					
Sep-19	Kit bought - Sarah Beldon	0	38					
Sep-19	Jersey - Alfie Robinson	20	10					
	Lucy Christensen	10	0					
	Jake Thornton	8	0					
Dec	Harrison Cragg	8	8					
	Zac Wilson	10	0					
Kit Back	Jonathan Hodgson	0	20					
	Glen Turnbull	0	10					
	Donations	3	0					
Jan-20	Lucy Thornton	15	0					
		126.5	86		40.5	4/02/20		float 30

### Other

From the commissaires' conference a couple of new bits of information:

- 1/ North Yorkshire police have now accepted voluntary BC traffic marshals. We have one in the club, Mark Smith. A training course should be advertised soon for a course at Bodington. Liz will circulate once it is live as this is a great way for members to get involved and do a worthwhile job.
- 2/ U14 / U16 Juniors who get a dispensation to ride up will no longer need to apply to BC each year.
- 3/ Y4RT – starting to pay for a coach to give our regular coaches – this will be Tobyn Horton and will be paid for out of the Y4RT funds and does not affect ICC finances.

### WRC

Although January was slower than last year, we finished the month ahead: 532 registered, compared to 456 last year. We now project that we are back on track to roughly match last year's results. Scott has met with Victoria Gate Leeds about some form of sponsorship. That discussion is still pending. The Town Centre Races date is fixed for Wednesday 17 June, the week leading up to the WRC

### Website, Phase 2

The site developers are behind the schedule they originally suggested, but on track to start later this month. Scott's also developing a new rides app.